

Tulsa Hope Academy
“Giving Hope, Renewing Minds, Transforming Lives”

2009-2010

Checklist

The following is required prior to admission:

- ___ Pre-Interview
- ___ Completed Application
- ___ Signature(s) on all release & commitment forms
- ___ Applicable Records & Reports (previous schools attended,
probation, counseling, etc.)
- ___ Student Interview with Academic Advisor
- ___ Student Interview with Youth Advocacy
- ___ Team Meeting (Principal, Parent, Teacher-Advocate, Counselor(s), etc.)

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TULSA HOPE ACADEMY

TULSA HOPE ACADEMY MISSION, VALUES AND SERVICE

We are committed to inspiring change in the lives of youth through high school Academics, Social Development, College & Career Counseling, and Spiritual Development Programs.

The following values are essential to Tulsa Hope Academy:

1. Believing that Jesus transforms lives
2. Believing that God uniquely creates everyone for a purpose
3. Serving people who are committed to growth
4. Creating and maintaining a safe and healthy community through a culture of trust and mutual respect reflected by the following:

- Respecting all members of the community and valuing their unique contributions
- Caring for the whole person by focusing on the educational, social, emotional, spiritual and physical needs of each person
- Commitment to taking responsibility, admitting harm, making amends and moving toward change
- Honoring one another through consistent and clear expectations and healthy boundaries
- Participation in collective decision making
- Encouraging creative thinking and collective problem solving
- Creating opportunities for each person to learn from failures and “try again”
- Living a balanced life inclusive of work, play and rest

What students and families will receive from Tulsa Hope Academy:

- A new opportunity to succeed in high school
- Innovative and student centered education
- Small class size (10 students maximum per class)
- Individualized counseling
- Relationships with adult mentors
- Community building activities
- Life skills and goal setting

Notice of Non-Discriminatory Policy as to Students

Tulsa Hope Academy admits students of any race, religion, color, national, and ethnic origin to the rights, privileges, programs and activities generally accorded or made available to students of Tulsa Hope Academy.

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CRITERIA FOR ADMISSION

- Students and parents are desiring a new opportunity for success and are willing to commit to taking the necessary steps to achieve success
- Family must understand and be willing to participate in Tulsa Hope Academy’s parent/guardian requirements
- Family must be able and willing to meet financial obligations to the school
- Family must understand and accept that Tulsa Hope Academy is a Christian school and will be providing students a Christ-centered education
- After submitting your application you will be called within one week to schedule a time for an interview, assessments and an orientation. Both student and parents are required to participate in the interview, assessments and orientation.

APPLICATION CHECKLIST

(Please complete ALL items with application)

Parent/Guardian must obtain:

- ___ Initial application fee of \$50.00 per student (non-refundable)
- ___ First Month Tuition (see fee for services) \$50.00
- ___ Current transcript (If transcript is not up-to-date, submit all applicable transcripts)
- ___ Other school records: Explore/PLAN, ACT, SAT
- ___ Standardized test scores (Must submit scores from at least one grade, including the most recent from grades 4 - 12)
- ___ Immunization Record (from your most recent school or doctor) & Birth Certificate
- ___ Copies of any reports/testing as addressed on the application
- ___ Other

Parent/Guardian must complete the following forms in the packet:

- ___ Student Information Form
- ___ Family/Guardian Information Form
- ___ Parental Assessment of Student
- ___ Permission for Release of Information Form
- ___ Parent/Guardian Commitment Form

Students must complete the following forms in the packet:

- ___ Student Questionnaire
- ___ Student Commitment Form

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TUITION POLICY (Section 1)

The Tulsa Hope Academy is a non-profit, private alternative high school committed to providing youth with a high quality education. In both public and private education, educating a student can cost an average of \$5,000 per year, however we realize that this is unattainable for many of our students’ families. THA raises funds in the community to provide programs and services for our students. However, each family is required to contribute **\$50 per month** towards their student’s educational costs.

Payment is due on the first of each month. Please pay at the school office or mail checks to:

Tulsa Hope Academy
5251 E. Newton Street
Tulsa, OK 74115

For those families for whom paying the fees would preclude their student from attending Tulsa Hope Academy, there is a “**Special Circumstances Committee**” that families can appeal to for additional financial assistance. Contact the Administrative Assistant at 918-398-8192 for more information.

Registration & Monthly Fees

School Year 2009– 2010

Student: _____ Parent/Guardian: _____
Occupation: _____ Work phone number: _____

Registration: There is a \$50 registration fee for all students regardless of income. The fee is due at the student/parent interview. Students may not begin classes until fee is paid.

Fees: Each family is required to pay \$50 per month.

Payments are due on the 1st day of each month.

- Fees must be up-to-date at the start of every session or satisfactory arrangements made for a student to remain enrolled
- Failure to pay fee balance will result in the student not receiving report card(s)
- Failure to pay fee balance will result in student transcripts not being released
- Returned checks will assessed a **\$25 check return fee**

By completing this form and providing required documentation, I agree that this information is accurate and true.

Parent/Guardian signature: _____ Date: _____

Administrator’s signature: _____ Date: _____

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STUDENT INFORMATION FORM (Section 1)

Date _____

Parent/Guardian Names _____

Student's Full Name

First Middle Last

Preferred Name _____ Birthdate ____/____/____

Gender: ___Male ___Female

Social Security Number _____

Last grade completed: 9 10 11 12

Has student previously applied to/attended THA? _____

If so, when? _____

Does student have siblings/relatives attending THA? _____

Name/Grade _____

Home Address

City State Zip

Telephone _____ (home)

_____ (cell)

E-mail _____

Parents

(Student's email, if applies) _____

(Optional) Ethnic or Racial Background _____

Language Spoken at Home _____

SCHOOL HISTORY (List all schools attended, starting with most recent)

Dates- Grade- Name of School- Address of School

Principal of last school attended _____

Phone (_____) _____

If student is not accepted to THA, does he/she have other options for schooling? Yes No

If yes, please list other option(s)

(If student is not accepted, Tulsa Hope Academy may be able to provide referral options.)

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FAMILY/GUARDIAN INFORMATION FORM (Section 1)

- Please check if Tulsa Hope Academy may include your contact information in their family directory which will only be distributed to parents/guardian, students, and staff of Tulsa Hope Academy.

Parent/Guardian Parent/Guardian

Preferred Title: Mr. Mrs. Ms. Dr. Rev. Preferred Title: Mr. Mrs. Ms. Dr. Rev.

Full Name: _____

Address: _____

Occupation: _____

Company: _____

Home Phone: _____

Cell Phone: _____

Business Phone: _____

Email Address: _____

Relationship to Applicant: _____

Applicant Lives with _____

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PARENTAL ASSESSMENT OF STUDENT (Section 2)

How did you first become aware of Tulsa Hope Academy? (If you were referred by a specific person, please provide the name of person who referred you and their relationship to you or your child.)

Please provide any information about your family that would be helpful in assessing the student’s needs, including family history and relationships.

If student’s behavior has been unusual or disruptive at home, please describe the student’s current behavior, your explanation for this behavior (your opinion), and how long this behavior has persisted.

Describe any traumatic events or major changes in the student’s life.

Describe the student’s method for expressing anger and disappointment.

Describe your goals for the students.

List the student’s positive qualities, interests and accomplishments.

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PARENTAL ASSESSMENT OF STUDENT (Continued) Section 2

Has the student ever experienced or exhibited any of the following? (If yes, please provide specific details.)

Drug and/or alcohol use? ____ yes ____ no

Describe type of drug/alcohol and frequency/level of use.

Assaultive/aggressive behavior? ____ yes ____ no

Describe toward whom and list the dates of incidents.

Self-abusive/self-harm behavior? ____ yes ____ no Date _____

Medical intervention required? ____ yes ____ no

Explain _____

Suicide discussion, threat or attempt? ____ yes ____ no Date _____

Medical intervention required? ____ yes ____ no

Explain _____

Arson or fire setting? ____ yes ____ no Date _____

Explain _____

Running away? ____ yes ____ no

Date(s) and length of time _____

Did the student contact you while away? ____ yes ____ no

Convicted of a sex crime? ____ yes ____ no Date _____

Explain _____

Did any of your child's actions necessitate police intervention? ____ yes ____ no

Date(s) _____

Explain _____

Are there any court cases pending? ____ yes ____ no

Upcoming court dates: _____

Is child on probation? ____ yes ____ no

Date probation ends _____

Name of probation officer _____

Phone number _____

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PARENTAL ASSESSMENT OF STUDENT (Continued) Section 2

Has your student ever experienced or exhibited any of the following?

Eating Disorder? ____ yes ____ no

Medical intervention required? ____ yes ____ no Date _____

Explain _____

Sexual activity? ____ yes ____ no

Been pregnant or parented a child? ____ yes ____ no Date _____

Was the pregnancy terminated? ____ yes ____ no

Explain _____

Physical/sexual abuse? ____ yes ____ no Date _____

Was there a witness to the abuse? ____ yes ____ no

Explain _____

Been diagnosed with any mental health issues? ____ yes ____ no

Explain (including date of diagnosis) _____

List all related medications including dosage and frequency

Academic Information

Describe your student's academic strengths and weaknesses.

Describe any shifts in academic performance. When did these occur? Are you aware of the cause of these shifts?

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PARENTAL ASSESSMENT OF STUDENT (Continued) Section 2

Has the student been held back a grade or skipped a grade? ____ yes ____ no

Grade _____ School _____

Reason _____

Has the student been expelled or withdrawn from school? ____ yes ____ no

Date _____ School _____

Reason _____

Date _____ School _____

Reason _____

Date _____ School _____

Reason _____

Has the student ever taken any special education classes? ____ yes ____ no

Grade/Year _____ Subject Areas _____

Grade/Year _____ Subject Areas _____

Grade/Year _____ Subject Areas _____

Does the student have an Individualized Education Plan (IEP) or 504 Plan?

____ yes ____ no (Please include a copy with application.)

Has the student been diagnosed with learning difficulties? ____ yes ____ no

Explain _____

Please list any educational consultants, tutors, psychiatrists and counselors/therapists who are currently working with the student.

Name _____

Dates of Service _____

Address _____

Telephone _____

Nature of Service _____

Name _____

Dates of Service _____

Address _____

Telephone _____

Nature of Service _____

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PARENTAL ASSESSMENT OF STUDENT (Continued) Section 2

Out of home placement (if applicable)

Please list any placements outside of the home: boarding schools, foster homes, inpatient treatment, psychiatric hospitalizations, etc.

Name and Location _____

Consulting Professional _____

Contact Number _____

Dates of Placement _____

Reason for Placement and Subsequent Departure _____

Name and Location _____

Consulting Professional _____

Contact Number _____

Dates of Placement _____

Reason for Placement and Subsequent Departure _____

SIGNATURES

My signature below indicates that all the information submitted to Tulsa Hope Academy is factually correct, complete and honestly presented.

- I understand that the grade placement of my student will be decided by the Administration after transcripts have been evaluated by the Guidance Counselor.
- I have read the Mission Statement and Core Values and agree to support both in the education of my student

Father/guardian Date _____

Mother/guardian Date _____

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PARENT/GUARDIAN COMMITMENT FORM (Section 2)

I understand that in order for my student to be successful at Tulsa Hope Academy, it will require my consistent involvement in his/her education process. I have **initialed each item** and **signed below** to indicate that I have made a commitment to meet the following requirements:

___ I will stay current on all tuition/school expenses, ensuring that my tuition payment is received by the 5th of the month for every month from September to June. If payment is not received by the 10th of the month, I understand that my student will not be allowed to remain in attendance and will not be readmitted until payment is received. (I understand that this could jeopardize my student’s placement at Tulsa Hope Academy.)

___ I will respond to all teacher/staff concerns and questions in a timely manner and attend all parent/guardian/teacher meetings and conferences (once per quarter).

___ I agree to call the school office to report any student absences and/or tardies.

___ I will support my student at home with their homework and/or give permission for my student to participate in after school study tables.

___ I will make sure that all requested school forms given throughout the school year (ie: permission slips) are turned in to school in a timely manner.

___ If my student chooses not to abide by the Tulsa Hope Academy “Non Negotiables” (as outlined in the handbook) he/she will be responsible for meeting with his/her advisor and possibly suspension and/or expulsion.

___ I will ensure that my student has transportation to and from school.

___ I will ensure that my student has all the necessary supplies for school (ie; bus money, paper, pens, sports attire, etc.)

___ I will participate in parent support groups and counseling sessions if requested.

___ I agree to let my student meet regularly with a counselor as part of their commitment to Tulsa Hope Academy. I understand that this counseling commitment will last only as long as my student is enrolled in the Academy.

___ I understand that my student will be given a drug/alcohol assessment and based on needs identified in that assessment will commit to a recovery plan (including attend substance abuse and recovery programs).

___ I agree to let my student participate in Tulsa Hope Academy’s mentoring program.

Mother/Guardian Signature: _____

Father/Guardian Signature: _____

Date: _____

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STUDENT QUESTIONNAIRE – MUST BE COMPLETED BY STUDENT !!!!

Section 3

Please write your responses to the following questions on both sides.

Name: _____ Date: _____

Personal Cell Phone #: _____

Names of friends/relatives currently attending or who have previously attended THA:

Please answer the following questions in complete sentences:

1. In at least one full paragraph please explain why you want to attend Tulsa Hope Academy and/or tell us why you believe Tulsa Hope Academy will be a positive setting for you?

2. Describe your special interests, talents and skills.

3. Describe any activities (sports, music, clubs, etc.) you have participated in. Explain which ones were most important to you?

4. What are your goals and/or dreams for the future?

5. What areas in school have you felt the most successful in?

6. What areas in school have you struggled with the most?

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STUDENT QUESTIONNAIRE (Continued) Section 2

7. What personal/family issues have been the most positive for you this past year?

8. What personal/family issues have been the most challenging for you this past year?

- 9.. What have you done this past year that you are most proud of?

10. What have you done this past year that you are least proud of?

11. What do you think it means to attend a Christian school? How do you feel about doing that?

12. What do you think about God?

13. What does “being committed to growth” mean to you?

14. Is there anything else you would like us to know about you?

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STUDENT COMMITMENT Section 3

Welcome to Tulsa Hope Academy. In order for you to be successful at Tulsa Hope Academy you must commit to embracing growth. Outlined below are items that will lead to healthy growth during your time at Tulsa Hope Academy. Please read and consider each item carefully and decide if you are willing to commit.

I, _____ am committed to the following:
(Student’s Name)

Please **initial each statement** in the space provided.

Student Parent/Guardian

_____ 1. I will participate actively in the THA community and take advantage of opportunities to grow.

_____ 2. I will abstain from the use of alcohol, drugs, tobacco and firearms on campus and at school-related events.

_____ 3. I will show respect for others (students, volunteers and staff members) and their personal property and the school’s property.

_____ 4. I will participate by cooperating in field trips, service days, retreats and all other activities that are considered to be a part of the school curriculum.

_____ 5. As part of Tulsa Hope Academy, I realize I will be assigned a counseling intern to meet with regularly. I agree to work with this counselor in a positive manner.

_____ 6. I will commit to regular attendance of, full participation in and completing all assignments in my classes at Tulsa Hope Academy.

_____ 7. I agree to find peaceful solutions to any conflict involving staff/administration.

_____ 8. I agree to comply with all requests for U.A.s from the staff of Tulsa Hope Academy.

Student Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

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